

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY**

CHAPTER 13 DEBTOR'S ATTORNEY FEE APPLICATION COVER SHEET

Debtor: _____ Applicant: _____
 Case No.: _____ Chapter: 13
 Case Filed: _____

**SECTION 1
FEE SUMMARY**

Interim Fee Application No. _____ or Final Fee Application

	<u>FEEES</u>	<u>EXPENSES</u>
Total Previous Fee Requested:	\$ _____	\$ _____
Total Fees Allowed to Date:	\$ _____	\$ _____
Total Retainer (If Applicable):	\$ _____	\$ _____
Total Received by Applicant:	\$ _____	\$ _____

NAME OF PROFESSIONAL & TITLE	YEAR ADMITTED (Or Years of Professional Service)	HOURS	RATE	FEE
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Fee Totals: _____
 Disbursements Totals: _____
 Total Fee Application _____

**SECTION II
SUMMARY OF SERVICES**

SERVICES RENDERED	HOURS	FEE
a) Preparation of Petition Meeting with client(s), drafting and signing of petition		
b) Attendance at Meeting of Creditors Preparation for, and attendance at meeting of creditors.		
c) Review of Claims; Prosecution of Objections to Claims Review and analysis of filed claims. Negotiate with creditors and coordinate with debtor.		
d) Case Administration Coordination of administrative tasks with debtor. Communication with Trustee and creditors. Filing and service of amendments to schedules, change of address, Certification in Support of Discharge, Financial Management Certification.		
e) Plan and Modification of Plan Formulation and drafting of Plan or Modified Plan. Coordination with client and creditors. Review of objections to confirmation. Attend confirmation hearing(s).		
f) Prosecution of Motion(s) Draft motion(s), reply to opposition filed, attend hearing if necessary.		
g) Defense of Motion(s)/Certification(s) of Default Review and analysis of pleadings. Coordinate response with client. Draft opposition documents. Attend hearing.		
h) 2004 Examination Preparation for, and attendance at 2004 examination(s).		
i) Prosecution/Defense of Adversary Proceeding Review and analyze issues. Preparation for and attendance at depositions. Preparation of related pleadings and responses. Court appearances.		
j) Loss Mitigation/Loan Modification Communication with secured lender. Coordination with debtor. Preparation of pleadings. Participation in settlement conference(s). Attendance at hearings.		
k) Travel Time		
SERVICE TOTALS:		

**SECTION III
SUMMARY OF DISBURSEMENTS**

DISBURSEMENTS	AMOUNT
a) Computer Assisted Legal Research Westlaw, Lexis and a description of manner calculated.	
b) Pacer Fees Payable to the Pacer Service Center for search and/or print.	
c) Fax Include per page fee charged.	
d) Case Specific Telephone/Conference Call Charges Exclusive of overhead charges.	
e) In-house Reproduction Services Exclusive of overhead charges.	
f) Outside Reproduction Services Including scanning services.	
g) Other Research Title searches, UCC searches, Asset searches, Accurint.	
h) Court Reporting Transcripts.	
i) Travel Mileage, tolls, airfare, parking.	
j) Courier & Express Carriers Overnight and personal delivery.	
l) Postage	
m) Other (specify)	
DISBURSEMENTS TOTAL:	

I certify under penalty of perjury that the above is true.

Date: _____

Signature

new.2/21/18